



BASIC GDPR TRAINING REFRESHER

(Art. 29 GDPR – EU Regulation 2016/679)



GDPR ZUCCHETTI **E-LEARNING**



★ **RECIPIENTS**

The course is aimed at all those who need refresher training to consolidate the training obtained by attending the course 'Basic GDPR Training'.

★ **OBJECTIVES**

The objective is to consolidate the awareness already gained by employees through the basic course, to make them not only aware of data protection issues but also to have personnel who are skilled in the matter.

"Only by creating awareness is it possible to create fertile ground for training to take root and for the instructions (duly provided) to be metabolized to ensure constant and correct data processing, guaranteeing accountability" (from the course)

★ **CERTIFICATES**

Each attendant will receive a certificate of attendance upon completing the final test. The certificate will be issued by the platform and can be downloaded and/or sent via e-mail.

★ **COURSE LENGTH**

30 minutes

★ **LEGAL FRAMEWORK**

General Data Protection Regulation (EU) 2016/679 and measures of the Italian Guarantor.

★ **METHODOLOGY**

E-learning mode

★ **COURSE ID**

GDPR_BASIC_REFRESHER_1.0

★ **TABLE OF CONTENTS**

MODULE	CONTENTS	VERSION
Awareness	Awareness of the processing of personal data begins with understanding how one's data is managed (how they are processed, by whom, and why) and the limits within which they can be processed.	v.1.0
The dual role of employees in data protection	After understanding how one's data are processed, it is necessary to understand what one's role (privacy) is within the Company for which one works, where the employee plays the role of both Data subject, in that he or she provides his or her data to the data controller/employer, but also of an employee authorized for data processing, in that he or she processes the data on behalf of the data controller.	v.1.0



Data breach and human error

Starting with practical information about what a data breach is and what its possible sources may be, the employee must become aware that most data breaches are caused by internal factors within the company (unintentional: superficial or undertrained employees; and intentional: unfaithful employees) and therefore must understand how to recognize them and how, if appropriate, to act, based on the guidelines provided by the employer.

v.1.0

**Responses/measures
(technical and organizational)**

Once the sources of risk are known, the employee must be familiar with what security measures should be implemented to eliminate or reduce the risk of a data breach, and thus protect the data processed.

v.1.0

In this chapter, the following issues are addressed:

- 1) explanation and identification of the different types of security measures;
- 2) establishment of internal (to protect data) rules by the employer, which must be provided to and known by the employee;
- 3) Identification of documents needed for information retrieval (e.g., where to find the rules for using company tools in compliance with the privacy regulations, etc.);
- 4) In-depth study of an example case of a potential data breach.

Challenge yourself

It's the final exam consisting of 10 questions. To pass it, 80% of the questions must be answered correctly.

v.1.0